

Message to final year students of 2009/10:

Make use of our career development services to prepare yourselves for "JOB HUNT"!

While the academic year has drawn to a close, you may have received invitation to join job interviews or are planning to dedicate all efforts in your job hunt.

Find out more about what we offer to facilitate your job hunt!

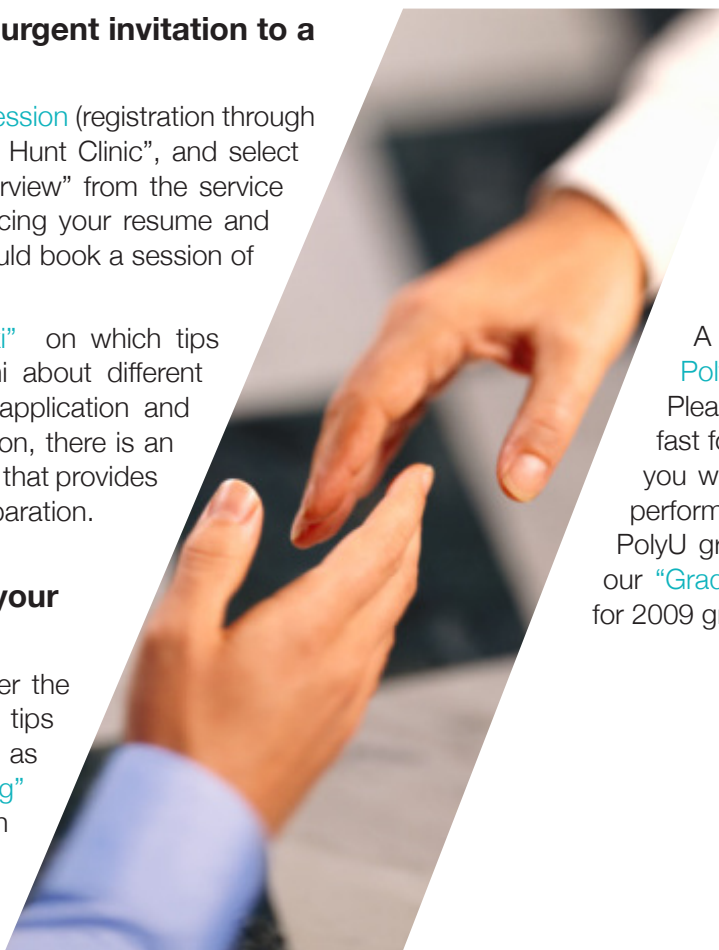
■ **Need timely support when you receive an urgent invitation to a selection exercise**

If it is the case, you should reserve a **“Mock Interview” session** (registration through [SAMS](#) and click “Career Development Services”, “Job Hunt Clinic”, and select “Make New Appointment” and then select “Mock Interview” from the service type). If you need some general advice about enhancing your resume and cover letter or tackling different selection tools, you should book a session of [Job Hunt Clinic](#).

You should also visit our resource portal **“CareerWiki”** on which tips and feedback from key employers and PolyU alumni about different recruitment and selection processes, advice on job application and employment market intelligence are available. In addition, there is an on-line interview preparation resource **“InterviewStream”** that provides with you a 24-7 self-help support for your interview preparation.

■ **Join career training sessions to facilitate your job applications**

If you are about to jump-start your job application after the examination, it is never too late to seek professional tips and advices on cover letter and resume writing as well as interviewing skills through our **“Career Preparation Training”** and click [here](#) to check out our latest schedule. You can expect to pick up some essential preparation skills and avoid common mistakes.



■ **Find out what jobs are being offered to PolyU graduates**

A simple click and you will be able to visit [PolyU job portals](#) anytime and anywhere. Please remember to note the deadlines and act fast for good job opportunities wait for no one. If you want to seek some insight into the job hunt performance and salary information of the past PolyU graduates, you should spend some time on our **“Graduate Employment Survey”**. The latest one for 2009 graduates will be available soon.

Message to final year students of 2009/10:

**Keep yourself updated of the job search support we offer to final year students –
Provide us your updated contacts before the expiry of your PolyU email account**

More career training will be organised in June and July depending on student demands, and you are welcome to continue to seek support from our career advisors for professional advice to facilitate your job hunt. As your PolyU email account will be expired soon after your graduation, it is very important that you share with us the following information as soon as possible so that you will keep yourself updated of the current trends in the job market as well as news about career activities and programmes offered by SAO -

— your contact information including your personal and active email address so that we could communicate with you on future training and career-related events (*note* - your University email address would be disabled in 2 months upon conferring your graduation status)

— your job hunt experience to help us project and estimate career training needs so that we can offer useful programmes to help you move onto the next stage of selection

Simply fill in your personal and updated contact information [here](#) if you have yet to do so



Message to to-be graduates of 2010/11:

Big4s will be coming to the campus in September - Join our training in summer and get prepared for your job hunt!

It's always true that "opportunities are only reserved for those who are well-prepared". We are in the middle of finalizing recruitment talk arrangement for some of the Big4s and the first talk is looking likely to take place in the week of 13 September 2010.

So don't wait until start of the new academic year to think about getting ready for job applications!! This is because the application deadlines may come sooner than what you expect....



Here are the previous records of Big4 recruitment in 2009/10 –

The Big Four of CPA firms	Date of Recruitment Talk	Application Deadline	First round of selection	Position open for application	Target Students
PricewaterhouseCoopers	9 Sept 2009	20 Sept 2009	English Test and reasoning test	Accountants, Tax consultation, Audit Associate, Assurance Associate, Analyst...	Final year students from all disciplines
Deloitte Touche Tohmatsu	16 Sept 2009	22 Sept 2009	Professional Career Battery		
KPMG	23 Sept 2009	7 Oct 2009	Aptitude Test		
Ernst & Young	28 Oct 2009	3 Nov 2009	Written Test (Essay writing)		

To grasp the most beforehand, simply click [here](#) for more information about the Accounting industry!

Career Training / Guidance Support Aligned to meet BIG 4 Recruitment Schedule in 2010/2011

We will offer comprehensive training workshops and complementary personal consultation service for final year students who are looking to start their career in a CPA firm:

Schedule	23 - 31 Aug 2010	1-17 Sept 2010	20 - 30 Sept 2010	4 -15 Oct 2010	18 - 29 Oct 2010
Workshop	<ul style="list-style-type: none"> Maketing Yourself with Internship Building Your Portfolio for Job Hunt 	<ul style="list-style-type: none"> Cover Letter and Resume Writing Workshop 	<ul style="list-style-type: none"> Knowing Your Strengths Mastering Aptitude Test in Job Application 	<ul style="list-style-type: none"> Practice for Group Assessment (workshop series) Mastering Aptitude Test in Job Application 	<ul style="list-style-type: none"> Practice for Group Assessment (workshop series) Effective Interviewing Skills
Service		Drop-In Resume Clinic		Job Hunt Clinic	Mock Interview Practice

More.....

Get yourself prepared to meet your potential employers in Sep/Oct @ recruitment talks!

Many other recruiters will also start their gears turning on a new recruitment cycle at the beginning of a new academic year, you have to “act fast” to alert yourself of the potential employers who may come to PolyU for recruitment activities in the coming **September/October 2010/11!**

Here are some information compiled based on the records of the past 3 years that may help your planning. Remember, get all geared up for skills required to prepare an impressive application pack and you can grasp every single good opportunity when it comes along!



Company	Date of Recruitment Talk	Recruiting positions in the past 3 years	Positions offered in the past 3 years usually* suit for
More CPA firms - BDO Ltd Grant Thornton Mazars CPA Ltd	Sept/Oct	Accountants, Tax consultant, Audit Associate, Assurance Associate, Analyst...	Final year students from all disciplines
Cathay Pacific Airways Ltd Hang Lung Properties Ltd Gammon Construction Ltd Swire Properties Ltd Shui On Development Ltd		Management Trainee, Graduate Trainee, Building Surveyor Trainee, Engineering Trainee...	Final year students from Engineering/ Building/ Surveying/ Property Management and related disciplines preferred
IBM PCCW The Dairy Farm Co Ltd Civil Service Bureau, HKSAR		Management Trainee, Graduate Trainee, Consultant Trainee, Executive Officer II / Administrative Officer...	Final year Students from all disciplines

*The requirements may vary, depending on the actual positions offered

Important Message:

To make sure you have enough time to get yourself well prepared for the coming selection processes, you should not only keep yourself alert of the latest **Recruitment Talk Schedule** we announce via the website around the end of Aug/early September 2010, but also join the **Career Preparation Programme** we exclusively offer to final year students at the very beginning of the new academic year.

If you would like to have a glimpse on the company's selection processes last year as well as the career tips we collected from your potential employers, you are strongly recommended to browse our **CareerWiki**.